

THE NEW JERSEY AFFIRMATIVE ACTION OFFICERS' COUNCIL

PRESENTS



THE 2009 ANNUAL TRAINING RETREAT AT ASSUMPINK WILDLIFE CONSERVATION CENTER

FRIDAY, AUGUST 14, 2009

TOPIC: Ouch! That Stereotype Hurts: Communicating Respectfully in a Diverse World

The training is based on a book by the same title written by Leslie C. Aguilar and Developed by the Department of Human Services, Office of Diversity Management and Inclusion. Participants will be asked to look internally, to examine our own biases and how the tendency may exist to let some of our biases slip into our communications whether intentionally or not.

According to Ms. Aguilar, "Biased, stereotypical, or otherwise demeaning communication also undermines morale, teamwork, and productivity in your organization. And it could be interpreted as an indicator of a hostile workplace – exposing you to the nightmare of legal action." This is a 6 hours Power Point, interactive training designed to bridge cultural and communication differences with the universal language of inclusion and respect. **Presented by George Burgos – Director, Office of Affirmative Action & Diversity and Sam DiFalco – Office of Affirmative Action & Diversity New Jersey Department of Human Services**

PROGRAM

8:30 am – 9:30 am	Registration and Continental Breakfast
9:30 am – 10:30 am	Training
10:30 am – 10:45 am	BREAK
10:45 am – 12:00 pm	Training
12:00 pm – 1:30 pm	Lunch
1:30 pm – 3:30 pm	Training Conclusion with Q& A
3:30 pm – 4:00 pm	Closing and Clean Up

PRICE: \$15.00 (includes box lunch)

Please make checks payable to NJAAOC. Payments will be accepted by cash, check, or money order. Receipts will be provided for reimbursement purposes.

Please contact G. Diana Jones at (609)588-6605 if you have any questions, need additional information, or require special accommodations.

www.njaaoc.homestead.com

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REGISTRATION DEADLINE: August 11, 2009 [NO REFUNDS WILL BE GRANTED]

Name: _____

Organization Name, Address and Phone Number _____

E-Mail Address: _____

Circle the payment option: Cash Check Money Order
Amount Paid: \$ _____

I AM ORDERING A BOX LUNCH

***The following selections are in a drop-down menu format. Descriptions of each item are found on page two of this form. Choose a Signature, Classic or Build your own Sandwich with 3 other choices (Side Item, Dessert and Beverage), or choose a Salad with Dressing and 2 other choices (Side Item, Dessert or Beverage).*

SIGNATURE SANDWICH CHOICES CLASSIC SANDWICH CHOICES

SALAD CHOICES DRESSING

<u>BUILD YOUR OWN</u> (CHECK YOUR CHOICES)	
<input type="checkbox"/> Ham	<input type="checkbox"/> French Bread
<input type="checkbox"/> Smoked Turkey	<input type="checkbox"/> Multigrain
<input type="checkbox"/> Roast Turkey	<input type="checkbox"/> Croissant
<input type="checkbox"/> Roast Beef	<input type="checkbox"/> Rye
<input type="checkbox"/> Ham Salad	<input type="checkbox"/> Whole Wheat
<input type="checkbox"/> Turkey Salad	<input type="checkbox"/> Onion Roll
<input type="checkbox"/> Chicken Salad	<input type="checkbox"/> Foccacia Roll
<input type="checkbox"/> Tuna Salad	<input type="checkbox"/> Wheat Wrap
<input type="checkbox"/> Veggie	
With:	
<input type="checkbox"/> American Cheese	<input type="checkbox"/> Swiss Cheese
<input type="checkbox"/> Cheddar Cheese	<input type="checkbox"/> Havarti Cheese
<input type="checkbox"/> Tomato	<input type="checkbox"/> Lettuce
<input type="checkbox"/> Onion	<input type="checkbox"/> Pickle
<input type="checkbox"/> Mayo	<input type="checkbox"/> Honey Mustard
<input type="checkbox"/> Spicy Brown Mustard	<input type="checkbox"/> Bacon

****CHOOSE 3 TOTAL ITEMS FOR A SANDWICH BOX LUNCH, OR 2 FOR A SALAD BOX LUNCH****

SIDE ITEMS

- Potato Salad
- Cole Slaw
- Macaroni Salad
- Tomato Cucumber
- Plain Potato Chips
- BBQ Potato Chips
- Sour Cream & Onion Chips
- Cheese Nachos
- Pretzels

DESSERTS

- Chocolate Chip Cookie
- Oatmeal Nut Raisin Cookie
- Peanut Butter Cookie
- Heath Bar Crunch Cookie
- Sugar Cookie
- Apple
- Banana
- Fruit Cup
- Brownie

BEVERAGE: